

College of Communication and Information
Graduate Assistant or Graduate Teaching Assistant/Associate Application

This application is used only to apply for a graduate assistant or a graduate teaching assistant/associate position within the College of Communication and Information. (Graduate assistantships related to the M.S. in Information Sciences are handled directly through the School of Information Sciences).

Please check the following items:

Degree Program: Ph.D. M.S.

Current or Anticipated Concentration/Interest Area:

- | | |
|--|--|
| <input type="checkbox"/> Advertising | <input type="checkbox"/> Information Sciences [Ph.D. only] |
| <input type="checkbox"/> CCI Research Center | <input type="checkbox"/> Journalism/Electronic Media |
| <input type="checkbox"/> Communication Studies | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Other _____ | |

Please check: New application (Deadline February 1)
 Renewal (Deadline February 1)

Date: _____ **Signature:** _____

Applications must be mailed to the following address:

Graduate Studies Office
College of Communication and Information
302 Communications Building
The University of Tennessee
Knoxville, TN 37996-0332
(865) 974-6651

I. Applicants must complete this section.

Full Name (Please print - Last, First, MI)

Current Mailing Address

Current Phone Number

Permanent Mailing Address

Permanent Phone Number

Assistantship application effective for: Fall Semester, 20__ Spring Semester, 20__

II. Assistantship Descriptions (please check all that apply)

_____ Graduate Assistant

The college offers a small number of graduate assistantships that are typically filled by master's students. These are usually 25 percent appointments meaning that students work about 10 hours per week. Tasks for a GA range from monitoring labs to management of equipment. Most graduate assistants work for a specific school within the college and will receive their assignments from the director of that school.

_____ Graduate Research Assistant

Graduate research assistants work on specific research projects under the supervision of faculty member(s). Master's or doctoral students may hold these positions that are often funded with grant money and supervised through the research centers. However, some research assistantships are also funded by the college or by one of the schools. Students work 10-20 hours (25-50 percent time) on research projects. Some research assistantships require summer work. Doctoral students may sometimes have a "split" assignment that requires 10 hours per week of research and 10 hours of teaching.

_____ Graduate Teaching Assistant

Graduate teaching assistants (usually doctoral students, but occasionally these positions may be held by advanced master's students) work with faculty members to help with grading, class preparation, and related class activities. They may also teach under the supervision of a faculty member. Most teaching assistants are on a 25 percent assignment meaning that they work about 10 hours per week. Most graduate teaching assistants work for a specific school within the college and receive their assignments from the director of that school.

_____ Graduate Teaching Associate

Graduate teaching associates are usually doctoral students and are responsible for teaching one or more classes. Each class that they teach is considered to be a 25 percent assignment and they are expected to spend about 10 hours per week on each class in preparation, teaching, grading, meeting with students, etc. Graduate teaching associates are expected to work autonomously in teaching their classes, but they are provided with guidance, draft syllabi, and other related materials from the school for which they teach or from the associate dean if they are teaching college-wide classes.

III. General Information (only new applicants need to supply this information)

Please provide (on a separate sheet) general information about yourself, your background, educational goals, professional aspirations, interests, and the reasons you are applying for an assistantship. Also, include a statement concerning your financial need or special circumstances.