Communication and Information 611 – Section 1
Topics in Communication and Information:
Introductory Design and Analysis
Fall Semester 2012

Meeting Days: Monday
Meeting Time: 12:10p – 3:10p
Meeting Place: 420 COM
Instructor: Dr. Michael R. Kotowski

Course Description
This course provides an examination of several introductory research design and analysis techniques. The primary topics covered will be bivariate and multivariate regression/correlation, and analysis of variance. The course will be taught in lecture/discussion format. It is essential that students read and study the assigned texts before coming to class.

Course Objectives
- Understand and implement commonly used correlation and regression techniques.
- Understand and implement commonly used analysis of variance techniques.
- Develop ability to use these methods in research.
- Improve ability to reason quantitatively.

Contact Information
Given the size and level of this class, I will likely learn most of your names over the course of the semester. Thus, I will refer to you by your first name and you are welcome to do the same with me. If you are uncomfortable with that level of informality, let me know and I will adapt accordingly.

Office: 293 COM

I am willing to meet at places other than my office. If you prefer to meet elsewhere, such as a coffee shop, the library, etc., it can be arranged.

Office Phone: (865) 974-7070

You can leave a message for me at the above number. I cannot, however, guarantee that I will be in the office everyday to check my messages. Consequently, if you leave a message for me it may be a day or two before it is retrieved.

Email: mkotowsk@utk.edu

I regularly check my email. Email is, therefore, the best way to contact me.

Office Hours: 10:00a – 12:00p Monday
If you cannot make these hours, you are welcome to make an appointment for another time. Contacting me by email is the best way of making one of these appointments.

Please do not see office hours exclusively as a time to address problems. You can use them to clarify points you do not understand, to get additional reading material, to talk about the subject matter in relation to your other interests, to review work in progress, to offer feedback or input about the course, to talk about employment or research possibilities, or for other reasons. In other words, you do not need a crisis to make productive use of this time.

**Texts**

**Required**

**Recommended**

**Journal Articles and Book Chapters**

Whenever you have comments about the readings, I would appreciate the feedback.

**Evaluation**
The purpose of assigning grades in a course is to assess the extent to which the students in the course mastered the material covered. Because it is your job as a student to master the substantive content in the course and it is my job as an instructor to help you master that content, for both of our benefits, I strive to create a valid and reliable method of evaluation.

**Examinations (total 200 pts)**
The examinations test your understanding of the substantive content covered in this course. They do not require extensive computations be performed in order to produce a correct answer. The examinations are not cumulative. Each examination is graded on a scale ranging from 0 to 100 points.
Participation
Participation in this course takes two forms, problem sets and engagement.

Problem Sets
The problem sets require the execution of material learned in class and usually consist of short data based practice problems similar to what one would see in actual research practice. These problem sets will require computations be performed to obtain the correct answer. You will complete these problem sets in pairs that will be randomly assigned for each set.

To be accepted, completed assignments must: 1) be neat and readable (i.e., written responses should be clear and answers to math problems circled), 2) show each step to any math problem involving hand computations (this aids in finding how you thought through your answers), 3) provide and label all relevant documents for computer-generated answers (i.e., provide the SPSS output and syntax with answers labeled on the printout), and 4) be turned in, in class, on the due date.

Engagement
Students are expected to attend each and every class. All required reading assignments must be read PRIOR to the class date for when they are assigned, and the students must discuss the readings in an informed and thoughtful manner. In other words, attendance is defined as physical and mental presence.

The instructor may, at his discretion, add or subtract up to 5% of the total points possible for participation. Students meeting or exceeding the expectations may gain participation points, while students failing to meet expectations may lose points.

Grading Scale

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90%-100%</td>
</tr>
<tr>
<td>B+</td>
<td>85%-89%</td>
</tr>
<tr>
<td>B</td>
<td>80%-84%</td>
</tr>
<tr>
<td>C+</td>
<td>75%-79%</td>
</tr>
<tr>
<td>C</td>
<td>70%-74%</td>
</tr>
<tr>
<td>Failure</td>
<td>0%-69%</td>
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</table>

Policy
You are adults, I do not take roll. I shall, however, pass on the benefit of my experience. There is a substantial positive correlation between attendance and course performance.

All work must be turned in during class on the day in which it is due. Extensions may only be granted before the due date, and will only be granted for (what the instructor believes to be) valid reasons. The instructor may refuse to accept late work. Generally, I do not give make-up
examinations, accept late work, or give incompletes. I realize that in rare cases they are necessary. If circumstances should arise that cause you to miss an examination, submit a paper late, or need an incomplete, then it is your responsibility to contact me and make the request. In the absence of a request you will receive a zero on the assignment or examination, and receive a grade in lieu of the incomplete.

If caught engaging in academic dishonesty in this course you will receive a zero in the course and be reported to the CCI Associate Dean. Lest there be misunderstanding, the University of Tennessee policy on academic dishonesty is reproduced in subsequent paragraphs from Hilltopics.

An essential feature of The University of Tennessee is a commitment to maintaining an atmosphere of intellectual integrity and academic honesty. As a student of the University, I pledge that I will neither knowingly give nor receive any inappropriate assistance in academic work, thus affirming my own personal commitment to honor and integrity.

Students are also responsible for any act of plagiarism. Plagiarism is using the intellectual property or product of someone else without giving proper credit. The undocumented use of someone else’s words or ideas in any medium of communication (unless such information is recognized as common knowledge) is a serious offense, subject to disciplinary action that may include failure in a course and/or dismissal from the University. Specific examples of plagiarism are:

1. Copying without proper documentation (quotation marks and a citation) written or spoken words, phrases, or sentences from any source;
2. Summarizing without proper documentation (usually a citation) ideas from another source (unless such information is recognized as common knowledge);
3. Borrowing facts, statistics, graphs, pictorial representations, or phrases without acknowledging the source (unless such information is recognized as common knowledge);
4. Collaborating on a graded assignment without the instructor’s approval;
5. Submitting work, either in whole or in part, created by a professional service and used without attribution (e.g., paper, speech, bibliography, or photograph).

Faculty members also have responsibilities which are vital to the success of the Honor Statement and the creation of a climate of academic integrity within the University community. Each faculty member is responsible for defining, in specific terms, guidelines for preserving academic integrity in a course. Included in this definition should be a discussion of the Honor Statement.

Student classroom conduct, including academic dishonesty, is the immediate responsibility of the instructor. He/she has full authority to suspend a student from his/her class, to assign an “F” in an exercise or examination, or to assign an “F” in the course. In addition to or prior to establishing a penalty, the instructor may refer the case to an Academic Review Board by notifying the administrative head of his/her academic unit and the Office of the Dean of Students, which shall prepare and present the case to the appropriate Academic Review Board.

For more detail than what is possible here please refer back to Hilltopics.
**Approximate Assignment Schedule**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
<th>Due</th>
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<tbody>
<tr>
<td>Problem Set 1</td>
<td>16th September</td>
<td></td>
</tr>
<tr>
<td>Problem Set 2</td>
<td>23rd September</td>
<td></td>
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<tr>
<td>Problem Set 3</td>
<td>30th September</td>
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<tr>
<td>Problem Set 4</td>
<td>7th October</td>
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<tr>
<td>Problem Set 5</td>
<td>14th October</td>
<td></td>
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<tr>
<td>Midterm Exam</td>
<td>100</td>
<td>21st October</td>
</tr>
<tr>
<td>Problem Set 6</td>
<td>4th November</td>
<td></td>
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<tr>
<td>Problem Set 7</td>
<td>11th November</td>
<td></td>
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<tr>
<td>Problem Set 8</td>
<td>18th November</td>
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<tr>
<td>Problem Set 9</td>
<td>25th November</td>
<td></td>
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<tr>
<td>Problem Set 10</td>
<td>2nd December</td>
<td></td>
</tr>
<tr>
<td>Final Exam</td>
<td>100</td>
<td>10th December</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>200</td>
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</tbody>
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**Approximate Schedule**

**Week 1**
- **26th August**  
  *Topic:* Course overview  
  *Readings:* Syllabus

**Week 2**
- **9th September**  
  *Topic:* Hypothesis types and statistics; The summation symbol; Overview of Basic Statistics  
  *Readings:* Gravetter – Ch. 1, 2, 3, 4, & 5  
  **Summation Symbol**

**Week 3**
- **16th September**  
  *Topic:* Hypothesis testing and significance tests; Testing relationships: Correlation and regression  
  *Readings:* Gravetter – Ch. 6, 7, & 8; Salovey – Ch. 8; Cohen et al. – Ch. 1 & 2; MacCallum et al.  
  *PS #1 Due*

**Week 4**
- **23rd September**  
  *Topic:* Testing relationships: Multiple regression  
  *Readings:* Cohen et al. – Ch. 3, 4, 5, & 6  
  *PS #2 Due*

**Week 5**
- **30th September**  
  *Topic:* Testing relationships: Interactions among continuous variables  
  *Readings:* Cohen et al. – Ch. 7  
  *PS #3 Due*
Week 6
7th October  
*Topic:* Testing relationships: Categorical independent variables; Interactions with categorical variables  
*Readings:* Cohen et al. – Ch. 8 & 9  
*PS #4 Due*

Week 7
14th October  
*Topic:* Testing relationships: Outliers and multicollinearity  
*Readings:* Cohen et al. – Ch. 10  
*PS #5 Due*

Week 8
21st October  
*Midterm Exam*

Week 8
28th October  
*Topic:* Comparing two groups: t-tests  
*Readings:* Gravetter – Ch. 9, 10, & 11

Week 9
4th November  
*Topic:* Comparing many groups: Single factor (one-way) ANOVA  
*Readings:* Keppel & Wickens – Ch. 2, 3, 4, 5, 6, 7, & 8  
*PS #6 Due*

Week 10
11th November  
*Topic:* Comparing many groups: Single factor (one-way) ANOVA  
*Readings:* Keppel & Wickens – Ch. 2, 3, 4, 5, 6, 7, & 8  
*PS #7 Due*

Week 11
18th November  
*Topic:* Comparing many groups: Two-way factorial ANOVA  
*Readings:* Keppel & Wickens – Ch. 10, 11, 12, & 13  
*PS #8 Due*

Week 12
25th November  
*Topic:* Comparing many groups: Within-subject ANOVA  
*Readings:* Keppel & Wickens – Ch. 16, 17, 18, 19, & 20  
*PS #9 Due*

Week 13
2nd December  
*Topic:* Chi-square tests  
*Readings:* Gravetter – Ch. 18  
*PS #10 Due*

Week 14
10th December  
*Final Exam*  
12:30p – 2:30p