**Master Calendar**  
*College of Communication and Information*  
*Fall 2012, Spring 2013, & Summer 2013*

**Fall Semester 2012**

- **August 20**  
  JEM Faculty Retreat

- **August 22**  
  First Day of Classes

- **August 27-28**  
  DDDH Retreat, UT Conference Center

- **September 3**  
  LABOR DAY HOLIDAY

- **September 11**  
  CCI Graduate Student Reception, 4:30-6:30 p.m.

- **September 14**  
  SIS Faculty/Staff Retreat

- **September 14**  
  Professional Development Award proposals due in to Graduate School (due in Dean’s Office September 7)

- **September 19**  
  Promotion and Tenure Committees are established

- **September 19**  
  Proposals for SARIF equipment and Infrastructure Awards (UTK Office of Research) deadline (noon)

- **September 21-22**  
  BOV Meeting – Holiday Inn World’s Fair Park & Scripps Convergence Lab

- **September 21**  
  CCI Scholarship Donors’ Reception & Dinner, Holiday Inn World’s Fair Park, Reception: 6:15 p.m.; Dinner: 7:15 p.m.

- **September 27-28**  
  SIS Advisory Board meeting

- **October 1-4**  
  CCI Diversity and Inclusion Week

- **October 1**  
  Deadline for Faculty to submit material to department head for annual evaluation and retention reviews (unless an earlier deadline has been established by School Director)

- **October 3**  
  Faculty Development Leave Proposals due to Dean

- **October 4**  
  CCI Diversity Week Festival, 5:00 – 7:00 p.m. Circle Park

- **October 5**  
  CCI Faculty/Staff meeting, CCI Auditorium, 9:00 – 11:00 a.m.
October 5-6  Tennessee Communication Association Conference (hosted by UTK)

October 11-12  FALL BREAK

October 11-13  Institute of Newspaper Technology/TN Press Association

October 13-16  PRSA International Conference, San Francisco, CA

October 19  PR Day

October 22  Promotion and Tenure Materials due to units

October 26-31  ASIS&T Conference, Baltimore, MD

October 31- November 4  SIS 40th Anniversary Celebrations

November 1  Deadline for departmental recommendations on faculty annual evaluations and retentions to be submitted to the College

November 1  Faculty Development Leave proposals to be forwarded by Deans to Provost’s office

November 2  Professional Development Award proposals due in to Graduate School (due in Dean’s Office October 26)

November 3  CCI Homecoming Open House

November 4  SIS Homecoming Brunch

November 4-9  JEM’s Edward R. Murrow Program (U.S. Dept. of State)

November 14-18  NCA Convention, Orlando, FL

November 15  Deadline for College recommendations on faculty annual evaluations and retentions to be submitted to the Provost’s Office

November 22-23  THANKSGIVING HOLIDAY

November 30  CCI Faculty/Staff meeting, CCI Auditorium, 9:00 – 11:00 a.m.

December 4  Last Day of Classes

December 5  CCI Holiday Luncheon, Scripps Lab, 11:30 a.m. - 1:00 p.m.
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<thead>
<tr>
<th>Date</th>
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<tr>
<td>December 14</td>
<td>Graduate Hooding</td>
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<tr>
<td>December 15</td>
<td>University-wide Commencement</td>
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<td>December 15</td>
<td>Deadline for Provost recommendations on annual evaluations and</td>
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<td>retentions to be returned to departments and faculty members.</td>
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<td>December 24-28</td>
<td>WINTER BREAK</td>
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**Spring Semester 2013**

[Note: CCI Faculty/Staff meetings for Spring 2013 have yet to be scheduled].

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>January 1, 2013</td>
<td>New Year’s Day</td>
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<td>January 4</td>
<td>Promotion and Tenure recommendations due in Dean’s Office for</td>
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<td>CCI Faculty Affairs Committee</td>
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<td>January 9</td>
<td>First Day of Classes</td>
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<td>January 21</td>
<td>MARTIN LUTHER KING HOLIDAY</td>
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<td>January 22-29</td>
<td>ALISE Conference, Seattle, WA</td>
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<td>February 1</td>
<td>Professional Development Award proposals due in Office of</td>
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<td>Graduate School (Dean’s deadline January 25)</td>
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<td>February 1</td>
<td>Chancellor’s Awards Nominations due early this month</td>
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<td>February 4</td>
<td>CCI Faculty Affairs Committee Promotion and Tenure</td>
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<td>Recommendations due to the Dean</td>
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<td>February 22</td>
<td>Diversity Student Leaders Society Experience Diversity Banquet</td>
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<td>February 27</td>
<td>CCI 35th Annual Research Symposium</td>
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<td>March 4</td>
<td>Dean’s Promotion &amp; Tenure recommendations due to Office of the</td>
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<td>March 15</td>
<td>Lecturer promotion recommendations due in Dean’s Office for CCI</td>
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<td>Faculty Affairs Committee</td>
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<td>March 22</td>
<td>SPRING HOLIDAY</td>
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<td>March 25-29</td>
<td>SPRING BREAK</td>
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<td>March 31</td>
<td>Staff evaluations due to Human Resources</td>
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April 2-4  UT Social Media Week
April 4-7  AAA Conference, Albuquerque, NM
April 4-7  BEA Convention, Las Vegas, NV
April 5  Professional Development Award proposals due in Office of Graduate School (Dean’s deadline March 29)
April 10-14  Southern States Communication Association Annual Conference, Lexington, KY
April 15  CCI, ADV/PR & JEM Honors Convocation
April 15  CCI Faculty Affairs Committee lecturer promotion recommendations due to Dean
April 26  Last Day of Classes
April 29  Communication Studies Student Awards Ceremony
May 1  Dean’s lecturer promotion recommendations due in Provost’s Office
May 8  Mini-term begins
May 9  2013 CCI Commencement, Thompson Boling Arena, 8:30 AM
May 9  Graduate Hooding, Thompson Boling Arena, 4:30 p.m.
May 10  SIS Hooding Ceremony
May 27  MEMORIAL DAY HOLIDAY
May 29  Mini-term ends

**Summer 2013**

May 30  Full and 1st Session begins
July 3  1st Session ends
July 4  INDEPENDENCE DAY HOLIDAY
July 8  2nd Sessions begins
August 9  Full and 2nd Sessions end
August 10  Summer Graduation Date